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ORD 2320-64

12 November 1964

MEMORANDUM FOR: Logistics Services Division, OL

SUBJECT: Additional Filing Cabinets and Supply
Cabinet

1. Due to the increase in strength during the past several months and anticipated new personnel in the next several months and due to the increasing workload, the additional filing cabinets are required.

2. The supply cabinet, which will be located in the secure room within room 1D0009, will be used for storage of day-by-day supplies, and also for storage of certain supplies and equipment that must be stored in a secure area.



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Administrative Officer
Office of Research and Development

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